



## IOM - Return of Qualified Afghans (RQA) Project -2019/2020

### Terms of Reference

#### Position Information:

Organization:	Ministry of Economy		
Job Title:	Urban Development Specialist	Job Type:	Full Time
Number of Placements Available:	1	Date of Closing:	2019/April/15
Gender:	<input type="radio"/> Male <input checked="" type="radio"/> Female	Contract Duration:	10 months with a possibility for extension up to 12 months in Total
Sector:	Policy Support	Vacancy Number:	IOM -RQA 2019-2020 (MoEc) 002
Sub Sector:	Civil Engineering		
Job Location (Province):	Kabul	City:	Kabul

#### Context:

Under the overall and the direct supervision of the Director for the Department of Economic Analysis and Infrastructure Sharing, the successful candidate will undertake the below mentioned responsibilities supporting the Ministry of Economy.

#### Responsibilities:

- Support the development of urban sector policy and strategies for urban development in consultation and coordination with relevant governmental organizations and municipalities.
- Undertake and review of urban development policy, related legal and regulatory framework and assess the progress towards achieving sustainable economic development goals and poverty reduction in the country.
- Undertake policy dialogue with governmental organizations and donor organizations on urban development thematic areas, promote efficient use of resources and encourage participatory approaches to development planning, financing, and sustainability.
- Participate in meetings and providing inputs around urban development issues for business development plans.
- Conducting economic, thematic and sector work in the context of sustainable economic development goals, and poverty reduction.
- Coordinate with The Ministry of Housing, Urban Development and Land, and other stakeholders for



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consistency of approaches, exchange of experiences, and continuous improvement of practices and integration of urban development policy commitments to the management of projects.

- Ensure key technical, economic, financial, institutional and cross-cutting issues are incorporated into projects/programs.
- Develop and maintain a suitable network in urban development to keep abreast of the latest developments and issues.
- Substantially contributing to activities for advocacy, dissemination and knowledge building around urban development issues.
- Support the department for reviewing relevant documents for urban projects/programs, and participate in the projects/programs evaluation process.
- Ensure on-going learning and development is provided to Departmental staff.
- Regularly share knowledge and information for best practice trends with colleagues/peers.
- Proactively apply relevant appropriate practices to his/her own tasks;
- Draw on own and others' experience to identify viable courses of action when conducting analyses.
- Highlight possible solutions for project issues based on relevant urban development.
- Regularly contribute insights and experiences to colleagues in the Department to help them achieve quality results.
- Maintain collaborative relationships within the Departments/Organizations.
- Perform other tasks given by the supervisor.

**Educational qualifications:**

Master's Degree, or post-graduate Degree in Civil Engineering, Infrastructure/Project Management, Urban Finance, Urban Planning or related disciplines.

**Experience:**

At least 2 years of relevant professional experience in civil engineering, urban development and urban environmental improvement, urban sector development issues, or related area and in project administration and relevant experience in design of multisector projects, practical knowledge and experience in integration of financial, economic, social, institutional and safeguard requirements and issues in project design.

**Languages:**

Fluency in English and Dari/Pashto is required.