



International Organization for Migration (IOM)
The UN Migration Agency

IOM - Return of Qualified Afghans (RQA) Project -2019/2020

Terms of Reference

Position Information:

| | | | |
|---------------------------------|--|--------------------|---|
| Organization: | Ministry of Economy (MoEc) | | |
| Job Title: | Economic Analyst | Job Type: | Full Time |
| Number of Placements Available: | 2 | Date of Closing: | 2019/April/15 |
| Gender: | <input checked="" type="radio"/> Male <input type="radio"/> Female | Contract Duration: | 10 months with a possibility for extension up to 12 months in Total |
| Sector: | Policy Support | Vacancy Number: | IOM -RQA 2019-2020 (MoEc) 003 |
| Sub Sector: | Economy | | |
| Job Location (Province): | Kabul | City: | Kabul |

Context:

Under the overall and the direct supervision of the Director for the Department of Economic Analysis and Infrastructures Sharing, the successful candidate will undertake the below mentioned responsibilities supporting the Ministry of Economy.

Responsibilities:

- Conduct research/evaluation for gathering data or information on the economic conditions of project/program.
- Perform surveys to find out and analyze employment statistics, income facts, and supply and demand of labor, and revenues produced by the projects or programs.
- Recognize indicators to gage the socioeconomic impacts of the projects or programs in relation to the development of the local or national economy.
- Analyze the data in terms of economic for appraisal review and evaluation of different socioeconomic development projects and national programs.
- Interpret the data by using appropriate tables, charts and graphs etc.
- Materialize the economic predictions by making use of econometric techniques and maintaining the reports and the records that are associated with work.



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- Find out the significance of proposals of different projects in order to create projection of probable income generation.
- Assess the cost of money, rate of return, rate structure and all other economic considerations of the projects or programs.
- Provide additional support for research that conducted by other team members.
- Assist the evaluation team in preparing the different data collection tools and plans.
- Conduct desk reviews by collecting, organizing, reviewing and analyzing secondary data.
- Draft inception reports, evaluation reports, assessment reports or any other reports required by ministry, and integrate feedback from supervisors and peers, finalize reports, develop presentations to clients if required.
- Coordinate for concerned projects/programs issues with the relevant sectoral ministries/departments/organizations.
- Participate in meetings and assist with additional tasks and assignments given by supervisor.
- Actively participate/initiate in capacity building interventions with internal staff to identify and address gaps related to duties assigned.
- Provide on-job training and update the Department's staff to effectively perform the relevant assignments given.
- Contribute to team's focus on investing in internal capacity, suggest measures to improve existing systems, development of new systems as appropriate to keep improve efficiency, monitor the quality.
- Foster knowledge sharing and disseminate evaluation findings and lessons to increase awareness and knowledge in MoEc,
- Perform other duties assigned by the supervisor.

Educational qualifications:

Master's Degree, or post-graduate degree in Economics, Development Economics, or Project Management.

Experience:

At least 2 years of relevant professional experience in economic analysis of the project and programs.

Languages:

Fluency in English and Dari/Pashto is required.