



International Organization for Migration (IOM)
The UN Migration Agency

IOM-Return of Qualified Afghans (RQA) Project -2019/2020

Terms of Reference

Position Information:

Organization:	Ministry of Rural Rehabilitation - Regional Programs (RP)		
Job Title:	GIS Specialist	Job Type:	Full Time
Number of Placements Available:	1	Closing Date:	2019/April/15
Gender:	Male/Female	Contract Duration:	10 months with a possibility for extension up to 12 months in Total
Sector:	Engineering	Vacancy Number:	IOM-RQA 2019-2020 (MRRD) 003
Sub Sector:	GIS		
Job Location (Province):	Kabul	City:	Kabul

Context:

Under the overall supervision of the Regional Program Director and the direct supervision of the Kariz Department Head, the successful candidate will undertake the below mentioned responsibilities supporting the Regional Programs

Responsibilities:

- Prepare GIS databases, maps, database reports and specialized queries in support of various projects.
- Perform GIS analysis, modeling and reporting to support decision making.
- Develop geo-databases and produce hardcopy outputs to support the projects and other GIS activities.
- Process satellite images and produce hardcopies of the images.
- Review data and ensure for accuracy, consistency and integrity.
- Apply data validation, verification and ensure quality data are within the systems.
- Participate in drawing up the Annual Strategic Implementation Plan (ASIP) and the Annual Monitoring & Evaluation Plan (AMEP).
- Follow up on the implementation of GIS-related activities in coordination with the Regional Coordination Units (RCUs).
- Take lead role to provide policy and programmatic advice to RP regarding all GIS issues.
- Develop and implement GPS collection and data quality procedures.
- Closely coordinate with provincial coordinator and survey unit head of surveyors and field supervisors tracking system.
- Provide training to the team on the use of remote sensing in water related issues.
- Model the watersheds for hydrologic analysis.
- Assist in updating the mapping of social mobilization activities and grant support activities in Local Body (LBs).
- Develop shape files of the projects implemented.



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- Assist the Project team to develop a methodology for data collection.
- Assist with the digitizing of all the sub projects located in different provinces.
- Mapping of Relevant Stakeholders in Project Areas.
- Support any other GIS related activities as required.
- Carry out any other duties as required.

Educational qualifications:

Bachelor's Degree in Geographical Information System

Master's Degree is preferred

Experience:

Have a minimum experience of 2 -3 years in the related field

Languages:

Fluency in English, Pashto and Dari is required.