



International Organization for Migration (IOM)
The UN Migration Agency

IOM-Return of Qualified Afghans (RQA) Project -2019/2020

Terms of Reference

Position Information:

Organization:	Ministry of Refugees and Repatriations (MoRR)		
Job Title:	Strategic Development Specialist	Job Type:	Full Time
Number of Placements available:	1	Closing Date:	2019/April/15
Gender:	<input type="radio"/> Male <input checked="" type="radio"/> Female	Contract Duration:	10 months with a possibility for extension up to 12 months in Total
Sector:	Policy Support	Vacancy Number:	IOM-RQA 2019-2020 (MoRR) 004
Sub Sector:	Management		
Job Location (Province):	Kabul	City:	Kabul

Context:

Under the overall supervision of the Minister of Refugees and Repatriation and the direct supervision of the Policy and Planning Director, the successful candidate will undertake the below mentioned responsibilities supporting the Ministry of Refugees and Repatriations (MoRR).

Responsibilities:

- In lead the reviewing of the MoRR strategic plan, propose and where possible conduct studies of gap findings, recommend changes needed to the existing strategic plan.
- Lead a team of MoRR to update the strategy and collection necessary information and does gap analysis.
- Assist with reviewing the National Policy Framework and international migration sector requirements and agreements and initiating re-alignment of MoRR strategies and policies.
- Provide necessary technical support to operationalize planning within which the Ministry's departments/directorates are to identify and agree their intended outputs, outcomes and impacts.
- provide guidance to departments within the Ministry on implementing activities to achieve the identified outputs, outcomes and impacts.
- Assist with reviewing all policies and plans to ensure that they are consistent with the operations of MoRR.



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- Lead and conduct sensitization sessions to stakeholders, donors and other national and international organizations and government agencies and make sure their efforts are in line with strategic plans and policies of MoRR.
- Provide necessary assistance to the Policy and Planning Unit to ensure that the Ministry policies and work plans are consistent with overall objectives of the Afghanistan National Peace and Development Framework and Afghanistan Sustainable Development Goals that are led by MoRR.
- Review programme/projects reports and provide feedback and comments.
- Provide policy and planning advisory support to the director of policy and planning.
- Carry out other relevant tasks, as instructed by the MoRR leadership.

Educational qualifications:

Minimum requirement of a Bachelor's Degree in Social Science, Economics, Research, Management or other related fields with (2) two years of relevant and professional experience. Master's Degree in the related field with 1 year's relevant experience is an asset.

Experience:

Minimum of 2 years of progressively advancing experience in policy development, strategic management, government capacity support or related functions.

Languages:

Fluency in one of the national languages (Dari or Pashto) is required. Working knowledge of English is preferable